



**OPTISOFT**

 **ONEMail**

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Quick User Guide





# QUICK USER GUIDE

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# PREFACE

The purpose of this guide is to provide you with a quick guide to **ONEMail**.

The guide aims to comprehensively cover everything you need to know from downloading, installing and initial configuration of the software, right through to detailed explanations of all operational aspects of the software.

The images in this document have been captured from a **Windows 10** operating system. If you are using a different operating system to the above, the images in this document may vary slightly.





# 1- DOWNLOADING, INSTALLING AND CONFIGURING

This section will guide you through the steps involved in downloading, installing, and configuring **ONEMail**, but before getting started, please check your computer meets the minimum system requirements.

## MINIMUM SYSTEM REQUIREMENTS

Please ensure the PC you wish to install the **ONEMail** software on is at least of the below specification:

- Microsoft Windows 7 SP1
- Microsoft .NET Framework v4.6.2
- 1GHz processor
- 1GB RAM
- 5GB free disk space

## OPERATING SYSTEM REQUIREMENTS

The **ONEMail** client requires that Microsoft .Net Framework version 4.6.2 is installed.

If this version of .NET is not installed on the machine intended to run **ONEMail**, please ensure you select it from the **Additional Items** section at the bottom of the **Downloads page**.

**PLEASE NOTE:** While Microsoft .Net Framework version 4.6.2 is compatible with most modern versions of the Windows operating system, there are some operating systems that it is not compatible with.

A full list of compatible operating systems can be found on the Microsoft download center.

If you have any queries regarding your system suitability, please contact our Support Centre prior to install.

# 1-1. Downloading ONEMail:

1. The latest version of **ONEMail** is available for download from the **ONEMail** Web Portal.
2. To access the Web Portal.
3. Go to: <https://dashboard.iec-optimsoft.com> and log in using the account details you have been provided. If you have not been supplied with login details, please contact IEC Telecom Support.

**OPTISOFT**

OptiSoft Dashboard

Username GBIECOFFIC

Password

Log In

Contact our support team:

Middle East hotline: +971 (0)4 55 86 497  
Europe Hotline: +33 (0) 1 70363232  
Email: [support-global@iec-telecom.com](mailto:support-global@iec-telecom.com)  
WhatsApp: +971 50 242 42 38

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Once logged into the Web Portal, click on the **downloads tab**, select initial configuration

General OneMailPro OneCover eNOAD Downloads

Current Versions OneMail

The current versions available for download require the Microsoft .Net Framework version 4.6.2 to be installed. If you do not have this installed or are unsure please select it from the Additional Items section at the bottom of the page.

Microsoft .Net Framework version 4.6.2 is compatible with most modern versions of the Windows operating system, however a full list of compatible versions can be found here: [https://msdn.microsoft.com/en-us/library/8z6watww\(v=vs.110\).aspx](https://msdn.microsoft.com/en-us/library/8z6watww(v=vs.110).aspx)

Use the options below to customise your download.

OneMail V1.20.0.0

What's New?

Include in Download? Yes

Select also the additional item Netframework and click on **Start Download**:

Additional Items

.NET4.6.2 Prerequisites

Start Download



## AUTOMATIC CONFIGURATION

There are 2 different automatic configuration options which need preparing in advance of installation:

### INITIAL CONFIGURATION

A small file is included with the download package will automatically enter the vessels account details on installation.

### EXTENDED CONFIGURATION

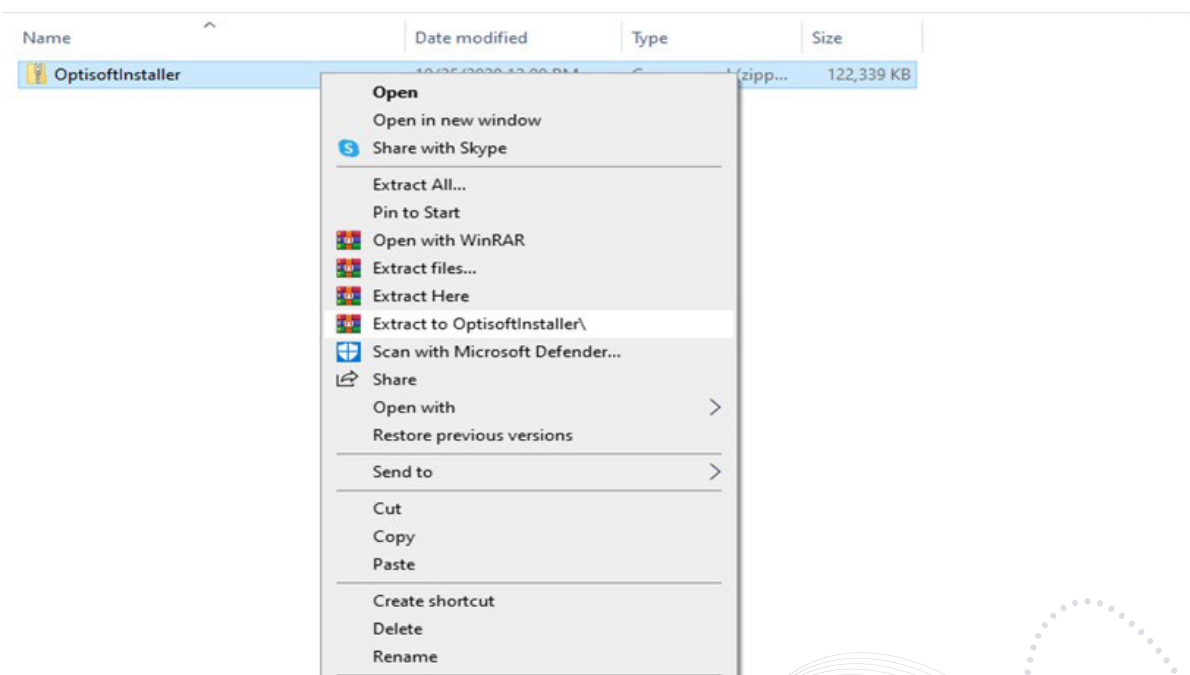
A small file is included with the download package that fully configures **ONEMail** based on settings entered in shore side Web Portal.

### INITIAL CONFIGURATION

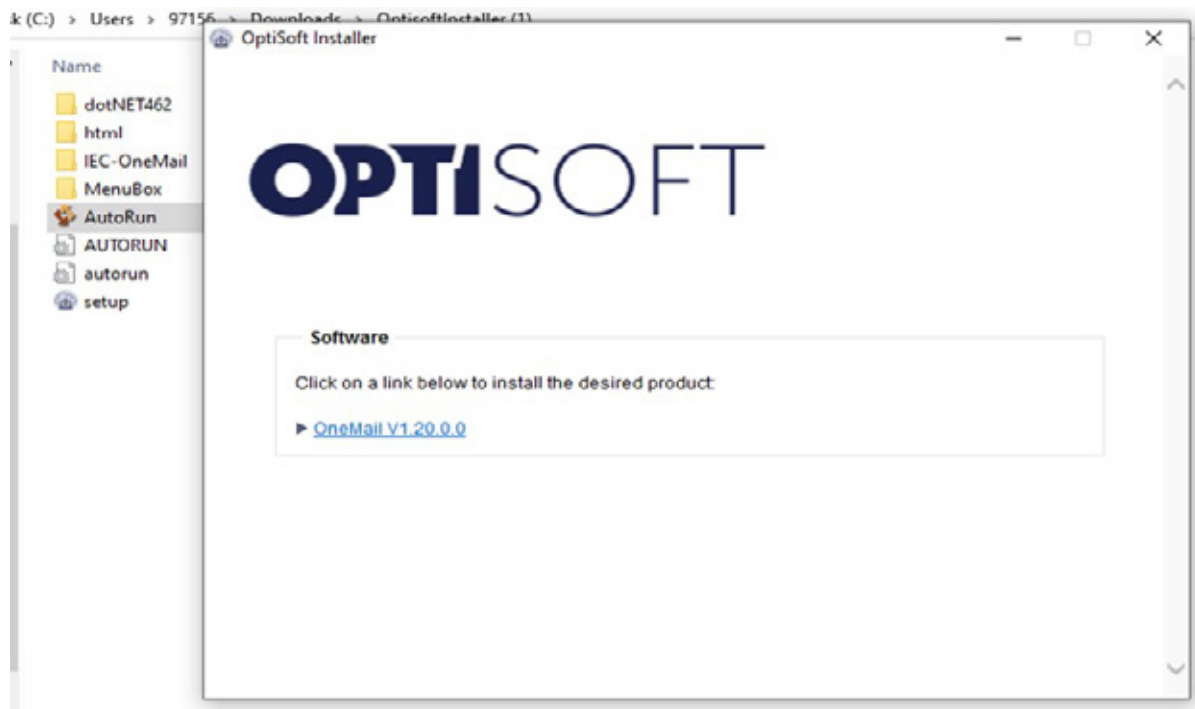
If your download included an **Initial Configuration** file with the download package, the **ONEMail Configuration** wizard will open with all account details automatically populated.

## 2-Installing ONEMail:

1. Browse to the location of the software installer and unzip the contents of the file ONEMail.zip to a location on the installation machine
2. Run the application file 'AutoRun'
3. If prompted, click **RUN** to confirm



4. Click on **ONEMail link** to continue installation:



Microsoft .NET v4.6.2 **MUST** be installed on the machine for **ONEMail** to run.

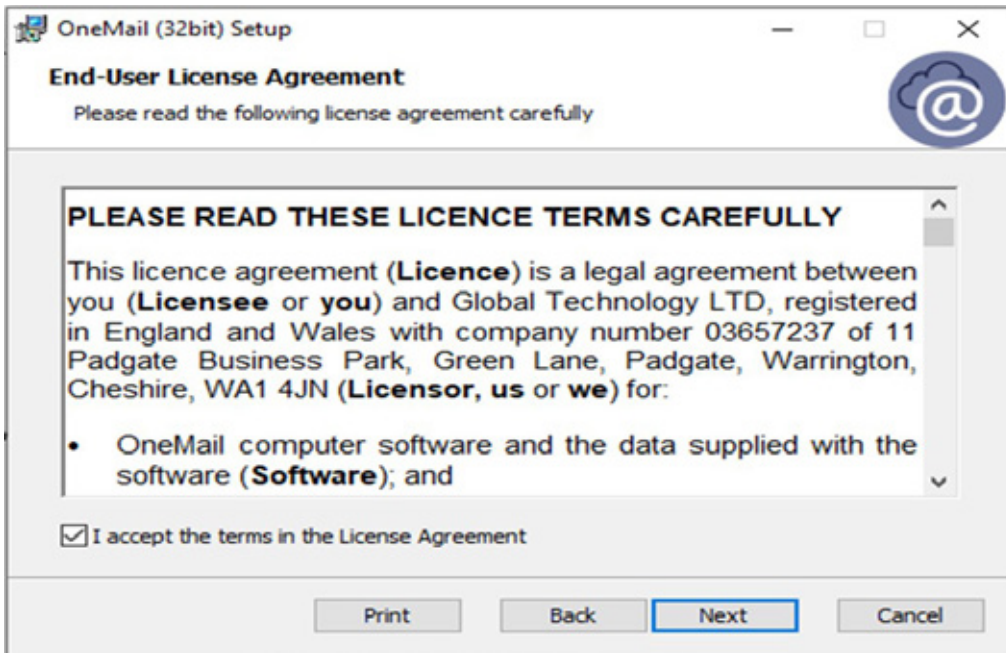
If your computer does not have .NET4 and it was included with your **ONEMail** software, you will be prompted to install it.

Follow the steps below to install the software on your Pc:

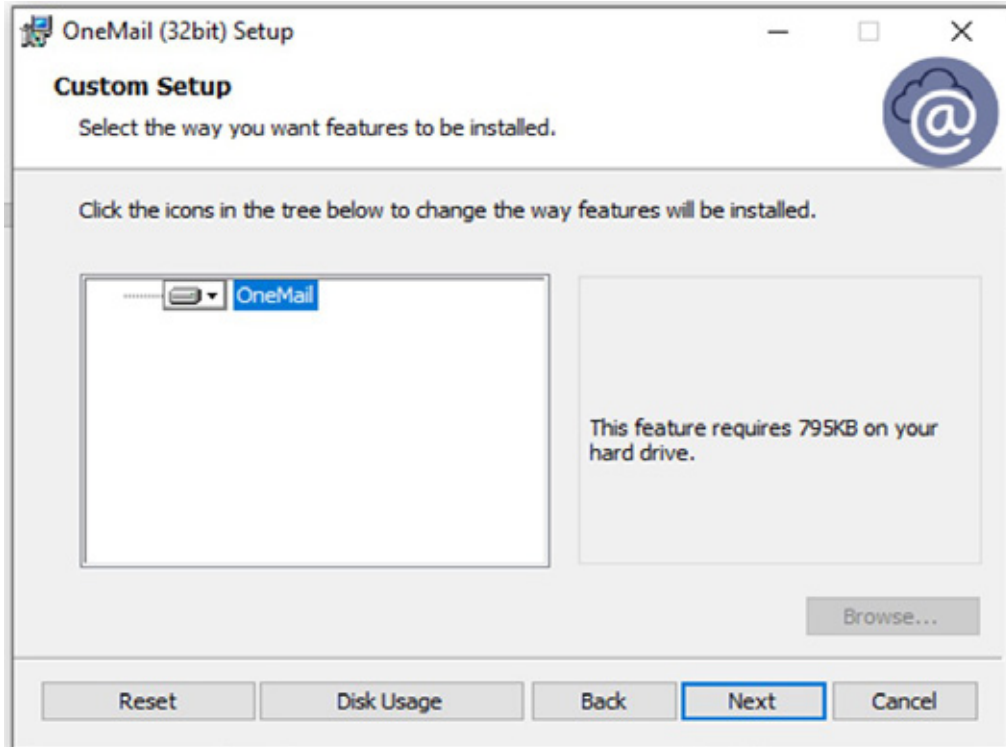
5. Click **Next:**



6. If you accept the terms of the license, click in the **I accept** box and **click Next**

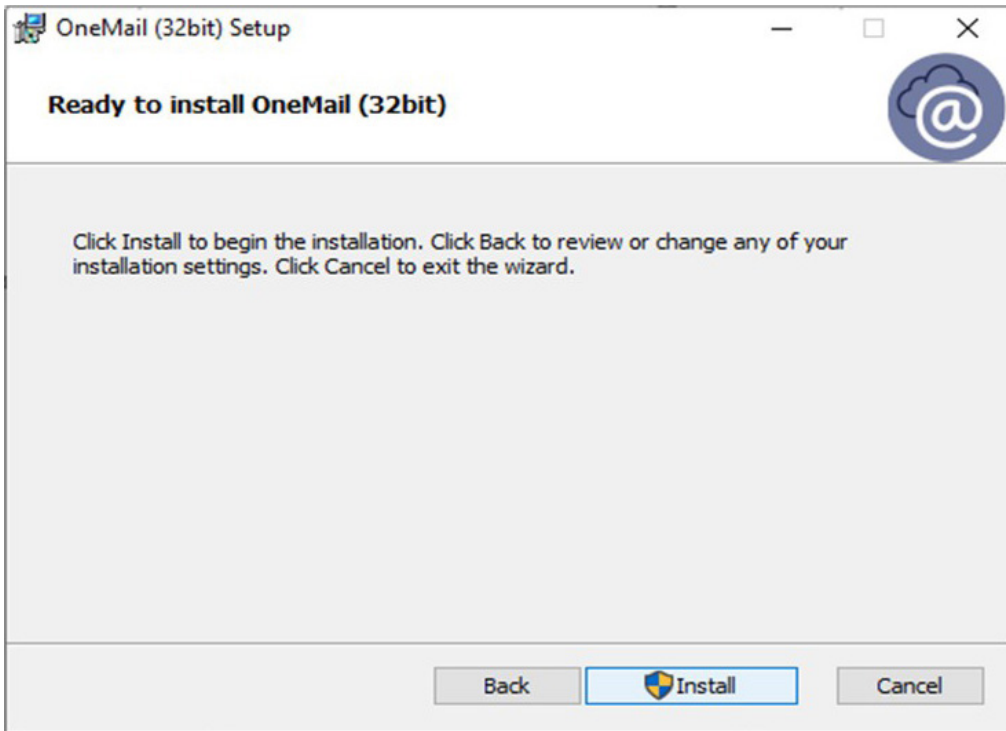


7. Click Next :

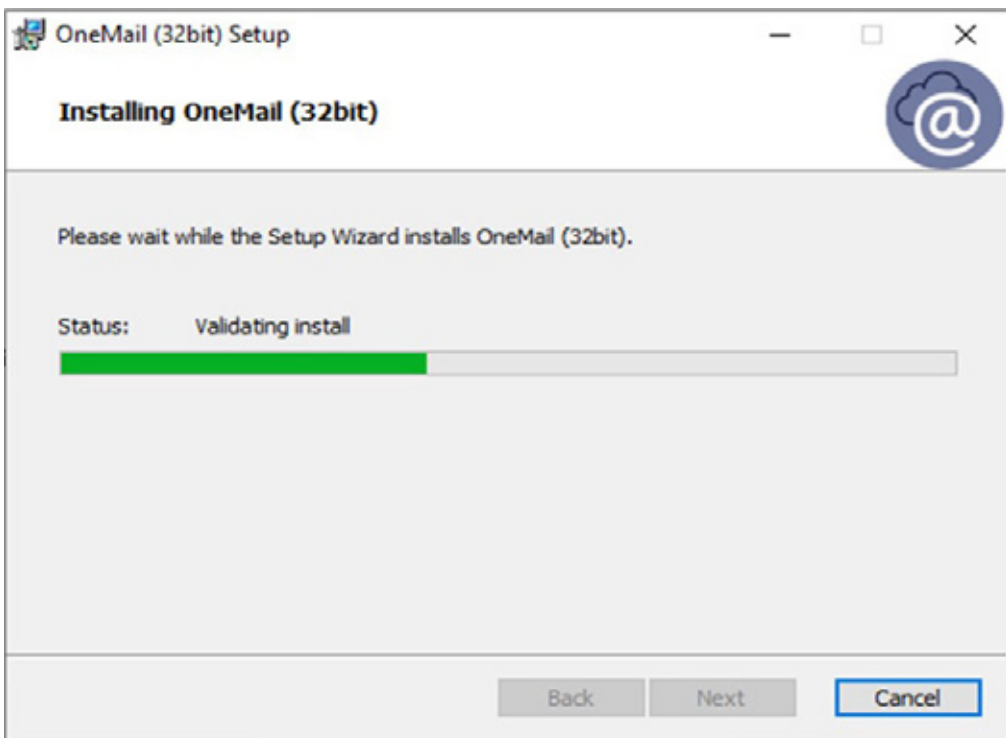




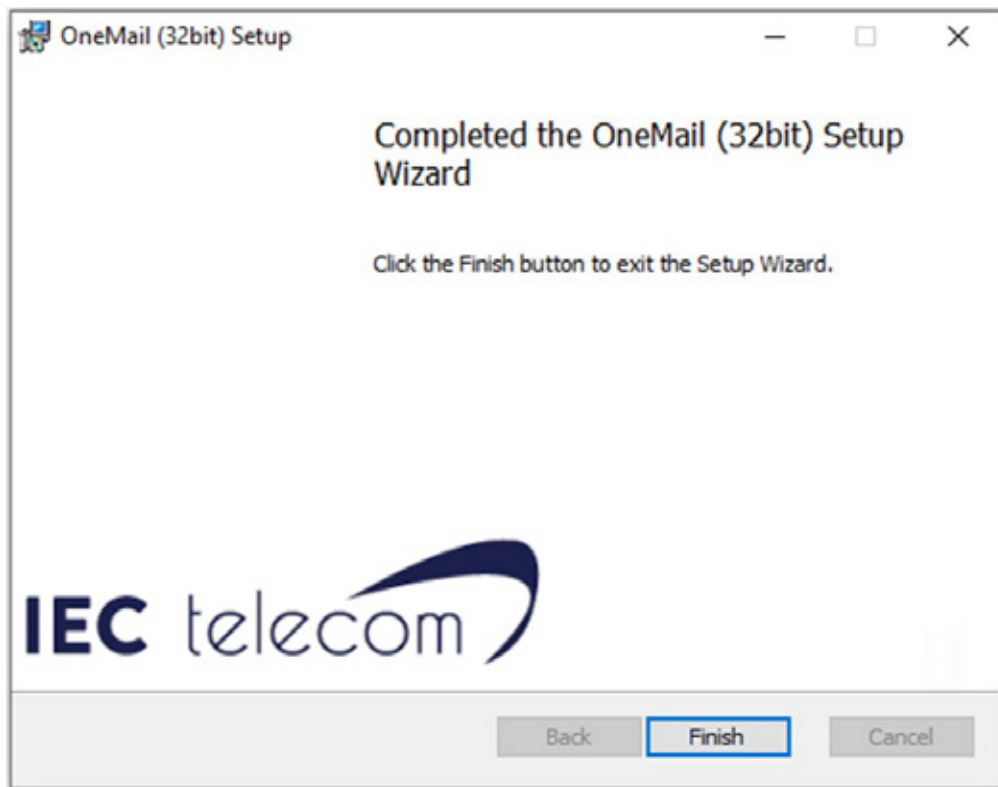
## 8. Click Install:



**ONEMail** will now be installed on your computer  
This may take several minutes to complete.



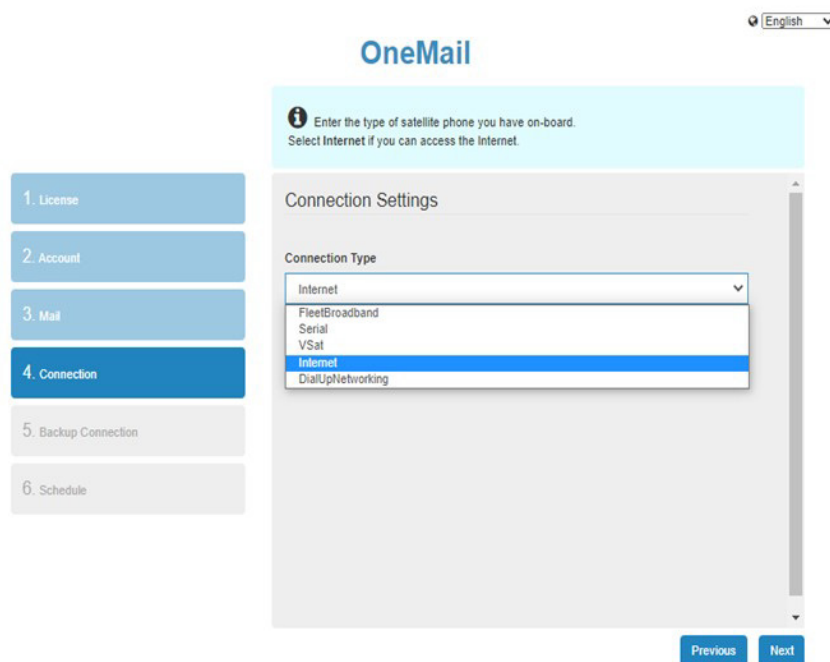
9. Click on **Finish** to complete



This completes installing **ONEMail** with **Initial Configuration**.

Once click on finish you will be automatically redirected to this link <http://localhost:52080/setup/configure> :

1. Select your internet type connection & click Next:



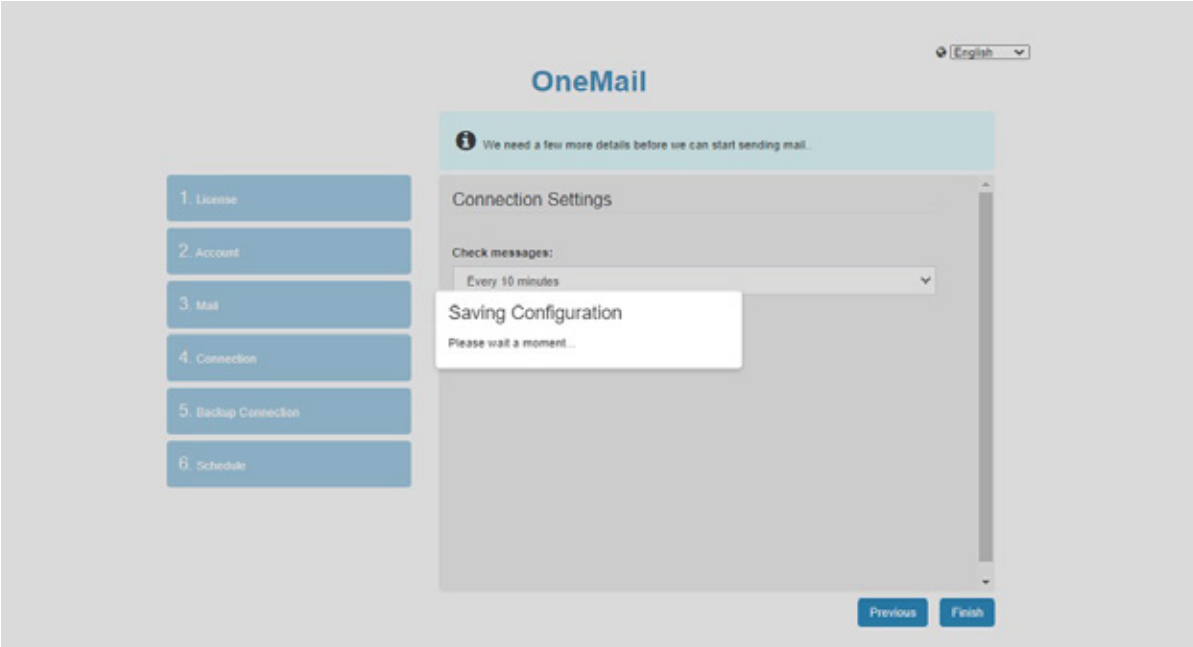
2. Select the Backup connection if available, if not keep None and click Next:

The screenshot shows the OneMail configuration interface. On the left, a vertical sidebar contains six steps: 1. License, 2. Account, 3. Mail, 4. Connection, 5. Backup Connection (highlighted in dark blue), and 6. Schedule. The main content area is titled "Backup Connection" and features a light blue header with an information icon and the text "This is a backup and used if primary connection is not working". Below this, a "Connection Type" dropdown menu is open, showing options: None (selected), FirstBroadband, Serial, V-Sat, Internet, and DialUpNetworking. At the bottom right, there are "Previous" and "Next" buttons. A language dropdown menu in the top right corner is set to "English".

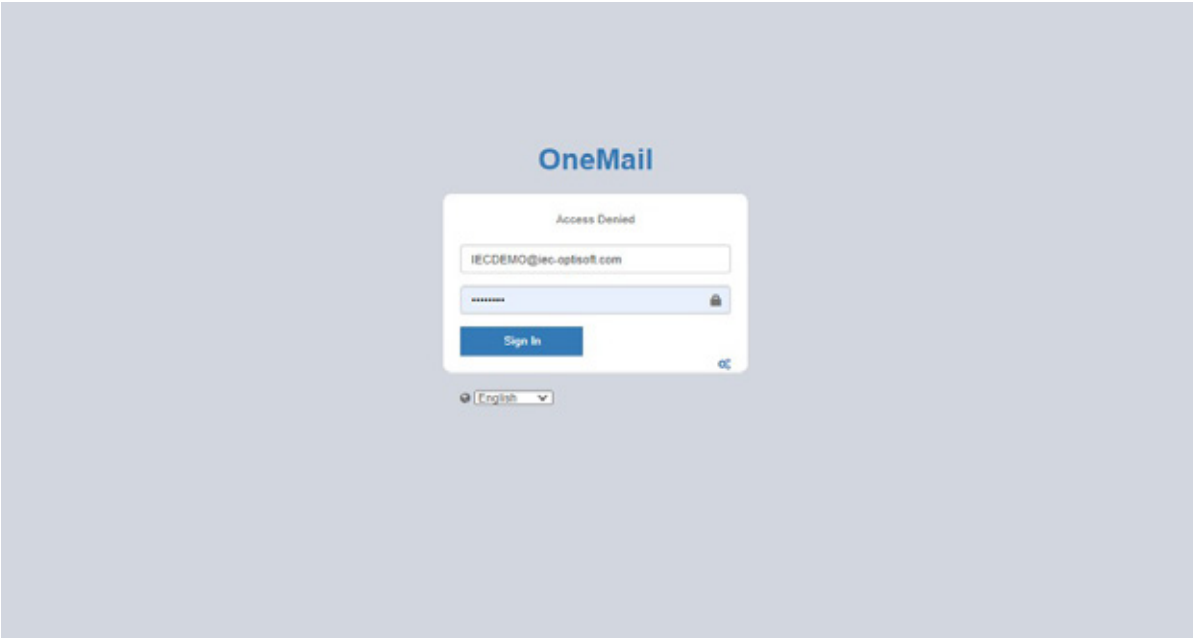
3. Select the check message option and click finish:

The screenshot shows the OneMail configuration interface at the "Connection Settings" step. The sidebar on the left has six steps: 1. License, 2. Account, 3. Mail, 4. Connection, 5. Backup Connection, and 6. Schedule (highlighted in dark blue). The main content area is titled "Connection Settings" and has a light blue header with an information icon and the text "We need a few more details before we can start sending mail.". Below this, a "Check messages:" dropdown menu is open, showing options: Every 10 minutes (selected), Manually only, Every 5 minutes, Every 30 minutes, Every Hour, Every 2 Hours, Every 3 Hours, Every 6 Hours, Every 12 Hours, and Once a day. At the bottom right, there are "Previous" and "Finish" buttons. A language dropdown menu in the top right corner is set to "English".

Please wait until settings are saved:



Now you can sign into your account:





# CONTACT US

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If you require an immediate assistance,  
please contact the IEC Telecom 24/7 Support Center:

Middle East: +971 (0)4 55 86 497

Europe: +33 (0) 1 70363232

[support-global@iec-telecom.com](mailto:support-global@iec-telecom.com)

