OPTISOFT

@ONEMail

Quick User Guide

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QUICK USER GUIDE

PREFACE

The purpose of this guide is to provide you with a quick guide to **ONE**Mail.

The guide aims to comprehensively cover everything you need to know from downloading, installing and initial configuration of the software, right through to detailed explanations of all operational aspects of the software.

The images in this document have been captured from a **Windows 10** operating system. If you are using a different operating system to the above, the images in this document may vary slightly.

1- DOWNLOADING, INSTALLING AND CONFIGURING

This section will guide you through the steps involved in downloading, installing, and configuring **ONE**Mail, but before getting started, please check your computer meets the minimum system requirements.

MINIMUM SYSTEM REQUIREMENTS

Please ensure the PC you wish to install the **ONE**Mail software on is at least of the below specification:

• Microsoft Windows 7 SP1

• Microsoft .NET Framework v4.6.2

• 1GHz processor

• 1GB RAM

• 5GB free disk space

OPERATING SYSTEM REQUIREMENTS

The **ONE**Mail client requires that Microsoft .Net Framework version 4.6.2 is installed.

If this version of .NET is not installed on the machine intended to run **ONE**Mail, please ensure you select it from the **Additional Items** section at the bottom of the **Downloads page**.

PLEASE NOTE: While Microsoft .Net Framework version 4.6.2 is compatible with most modern versions of the Windows operating system, there are some operating systems that it is not compatible with.

A full list of compatible operating systems can be found on the Microsoft download center.

If you have any queries regarding your system suitability, please contact our Support Centre prior to install.

1-1. Downloading ONEMail:

1. The latest version of **ONE**Mail is available for download from the **ONE**Mail Web Portal.

2. To access the Web Portal.

3. Go to: https://dashboard.iec-optisoft.com and log in using the account details you have been provided. If you have not been supplied with login details, please contact IEC Telecom Support.

Once logged into the Web Portal, click on the **downloads tab**, select initial configuration

Select also the additional item Netframework and click on **Start Download**:

AUTOMATIC CONFIGURATION

There are 2 different automatic configuration options which need preparing in advance of installation:

INITIAL CONFIGURATION

A small file is included with the download package will automatically enter the vessels account details on installation.

EXTENDED CONFIGURATION

A small file is included with the download package that fully configures **ONE**Mail based on settings entered in shore side Web Portal.

INITIAL CONFIGURATION

If your download included an **Initial Configuration** file with the download package, the **ONEMail Configuration** wizard will open with all account details automatically populated.

2-Installing ONEMail:

1. Browse to the location of the software installer and unzip the contents of the file ONEMail.zip to a location on the installation machine

2. Run the application file 'AutoRun'

3. If prompted, click **RUN** to confirm
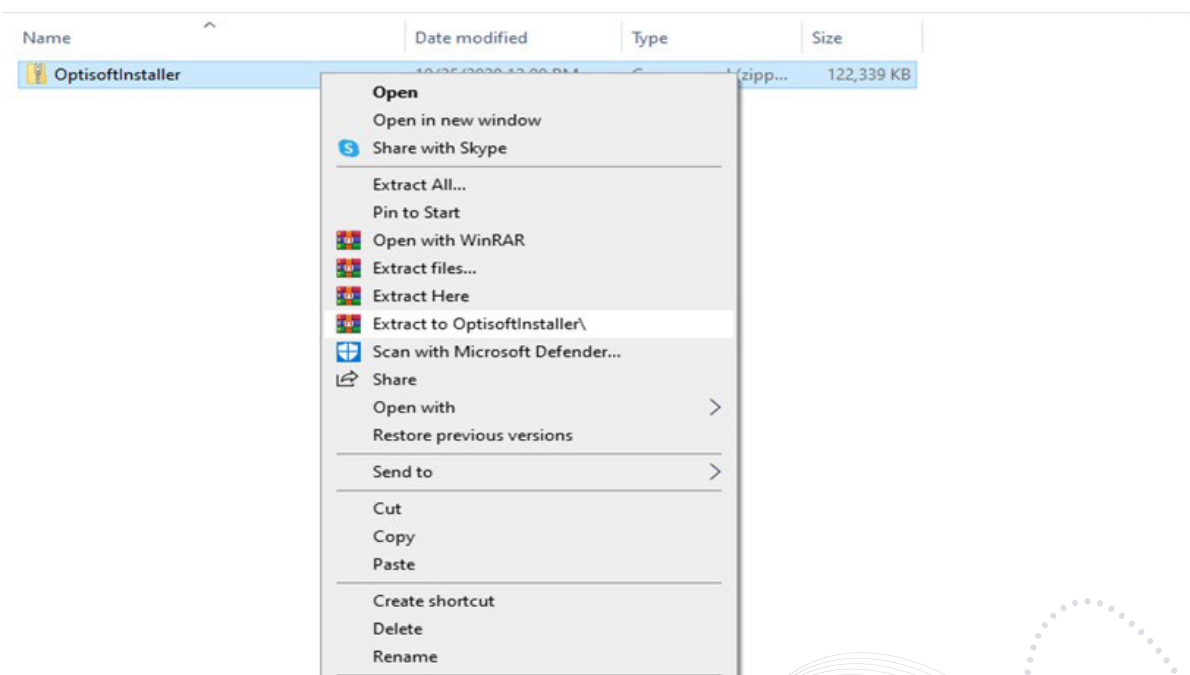
4. Click on **ONEMail link** to continue installation:
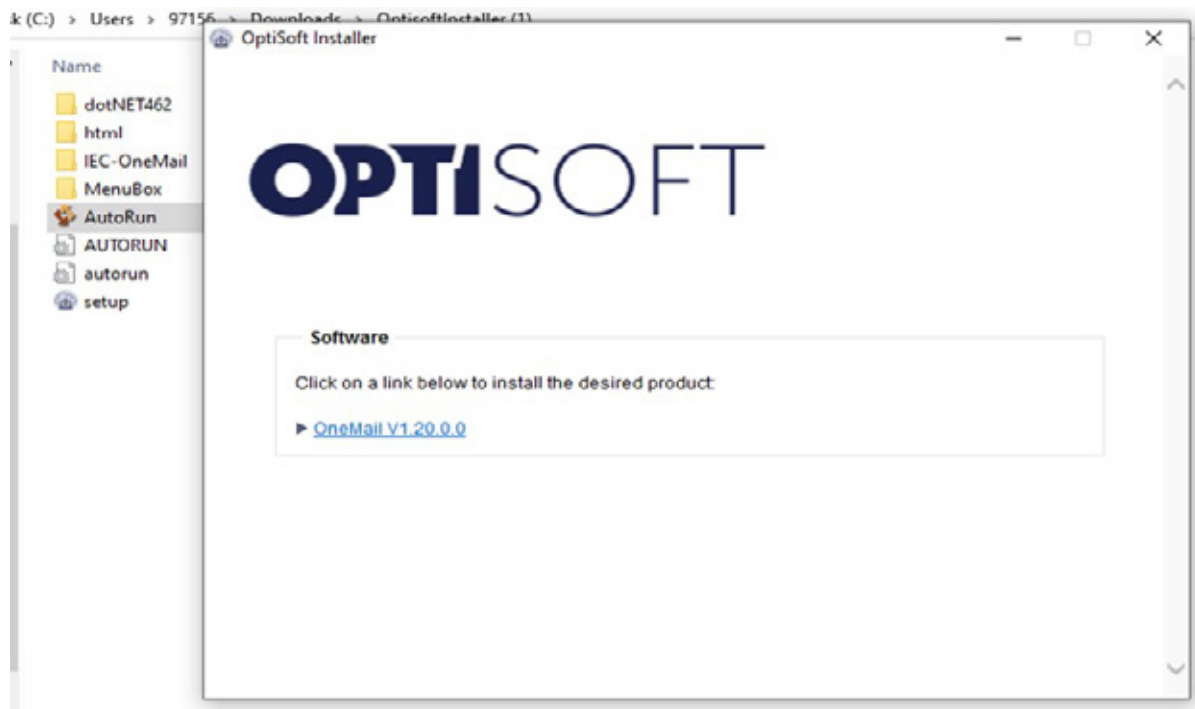
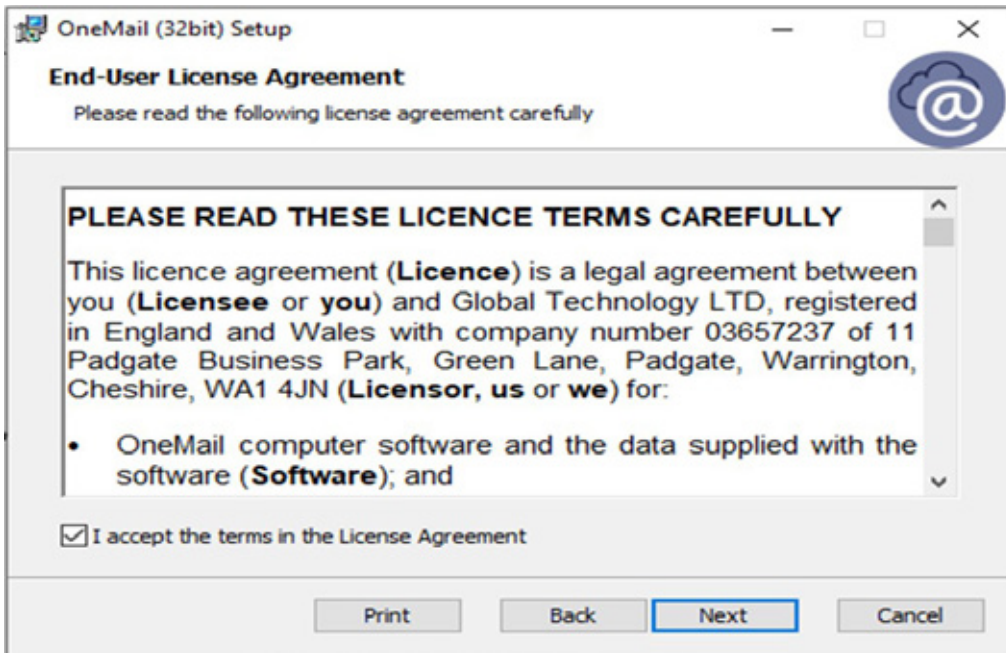Microsoft .NET v4.6.2 **MUST** be installed on the machine for **ONE**Mail to run.

If your computer does not have .NET4 and it was included with your **ONE**Mail software, you will be prompted to install it.

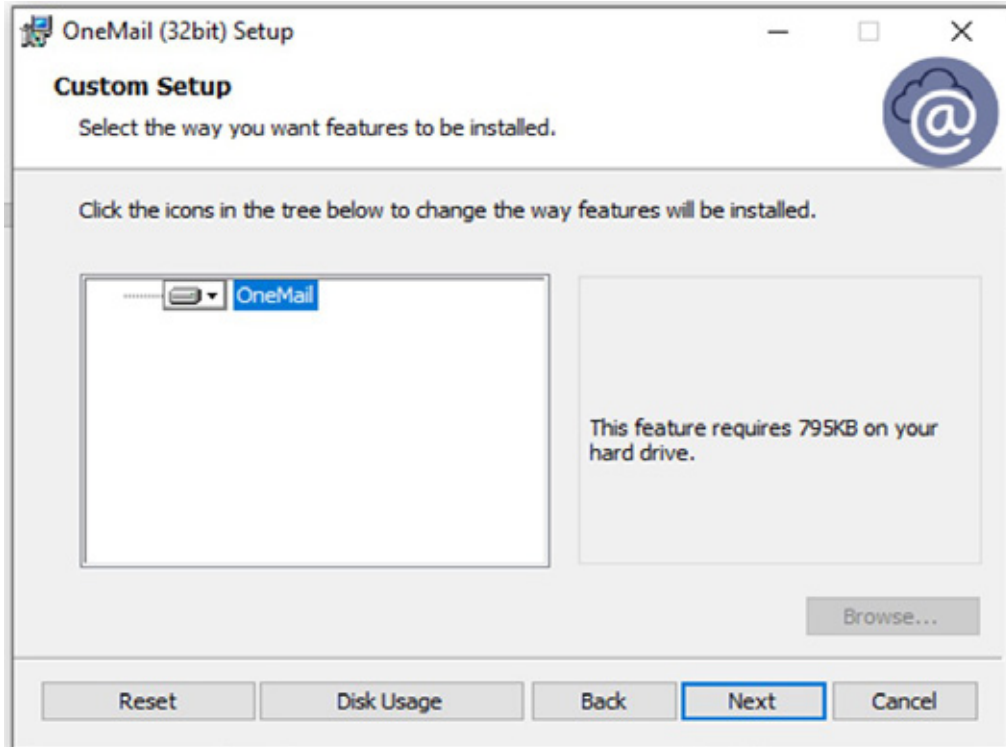Follow the steps below to install the software on your Pc:

5. Click **Next:**

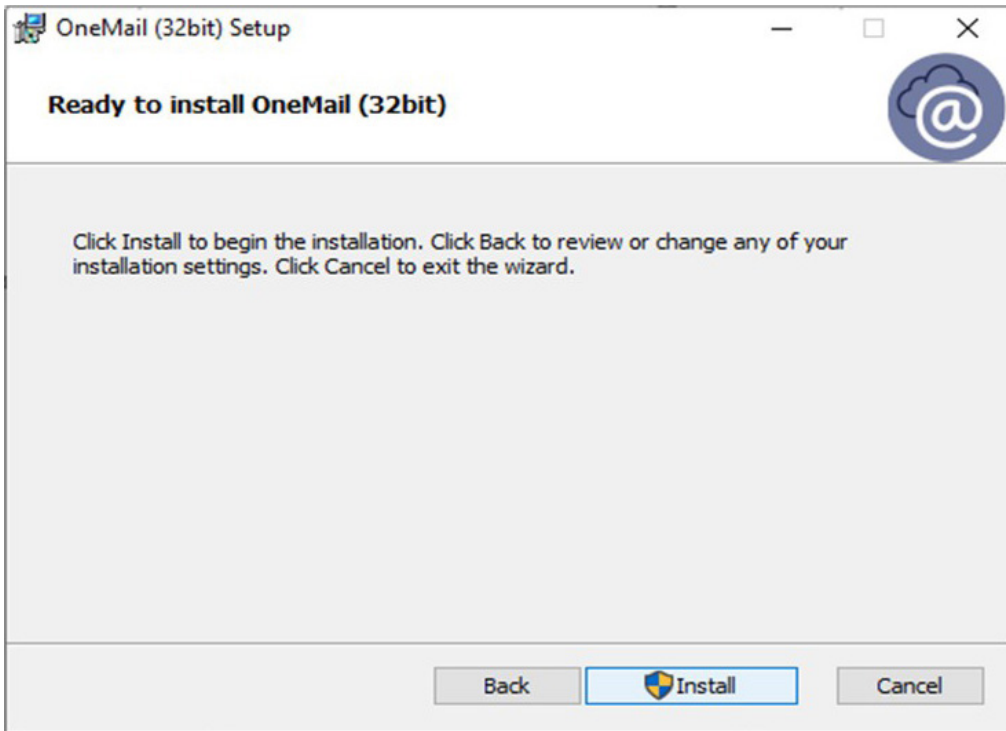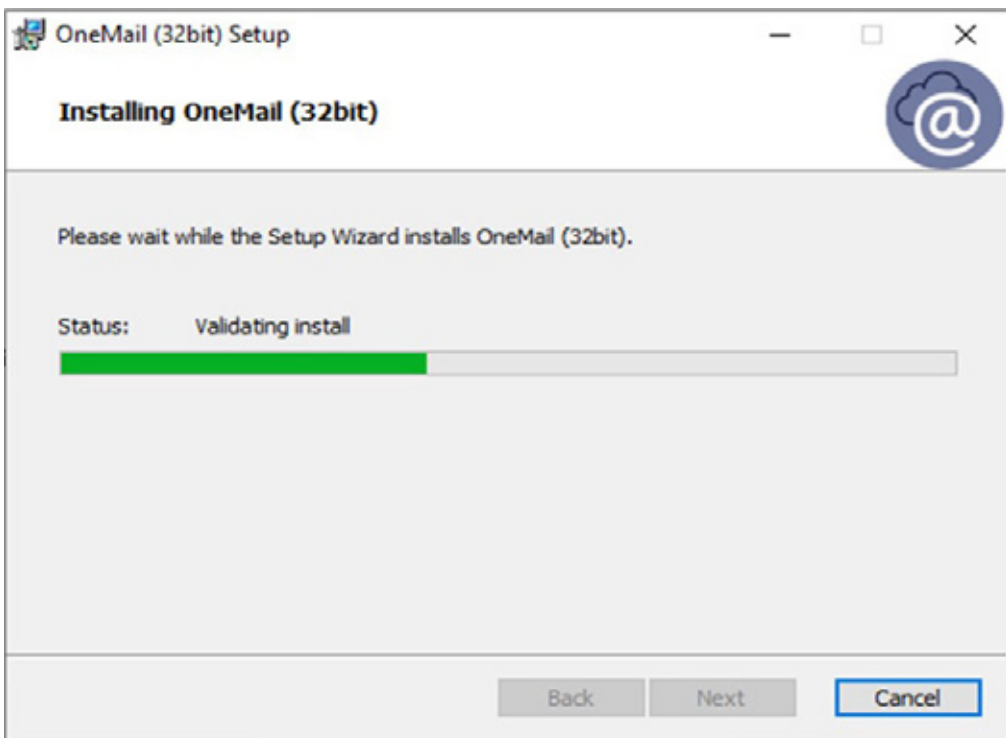**6.** If you accept the terms of the license, click in the **I accept** box and **click Next**
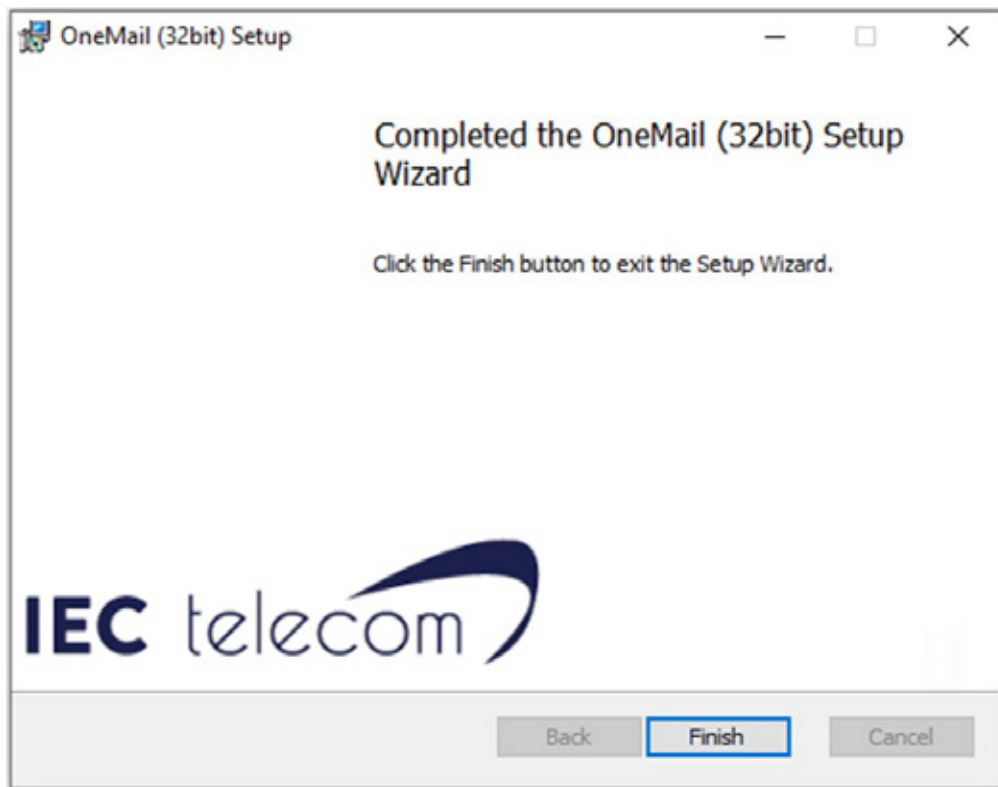

7. Click Next :

8. Click Install:

ONEMail will now be installed on your computer

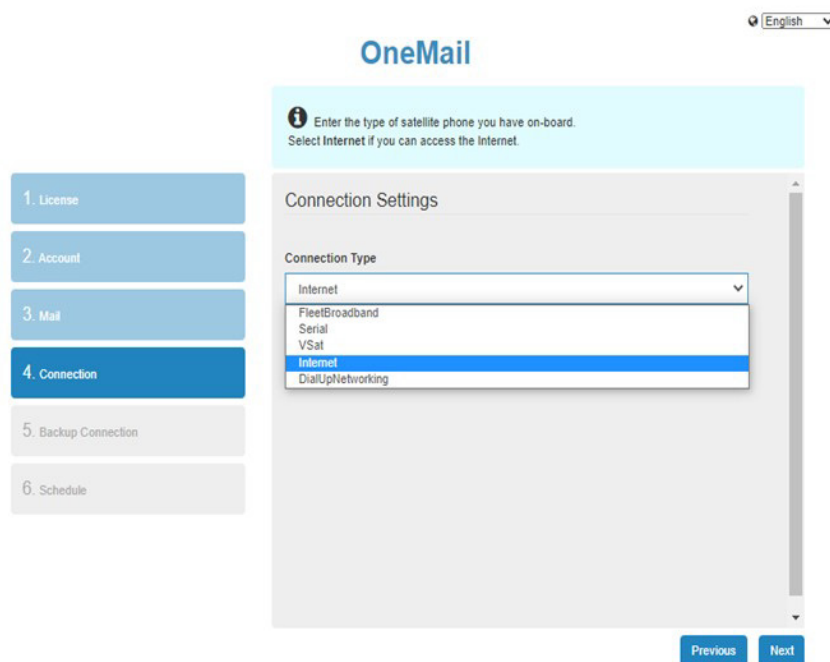This may take several minutes to complete.

9. Click on Finish to complete

This completes installing **ONEMail** with **Initial Configuration.**

Once click on finish you will be automatically redirected to this link http://localhost:52080/setup/configure :

1. Select your internet type connection & click Next:

2. Select the Backup type connection if available, if not keep None and click Next:

3. Select the check message option and clikc finish:

Please wait until settings are saved:
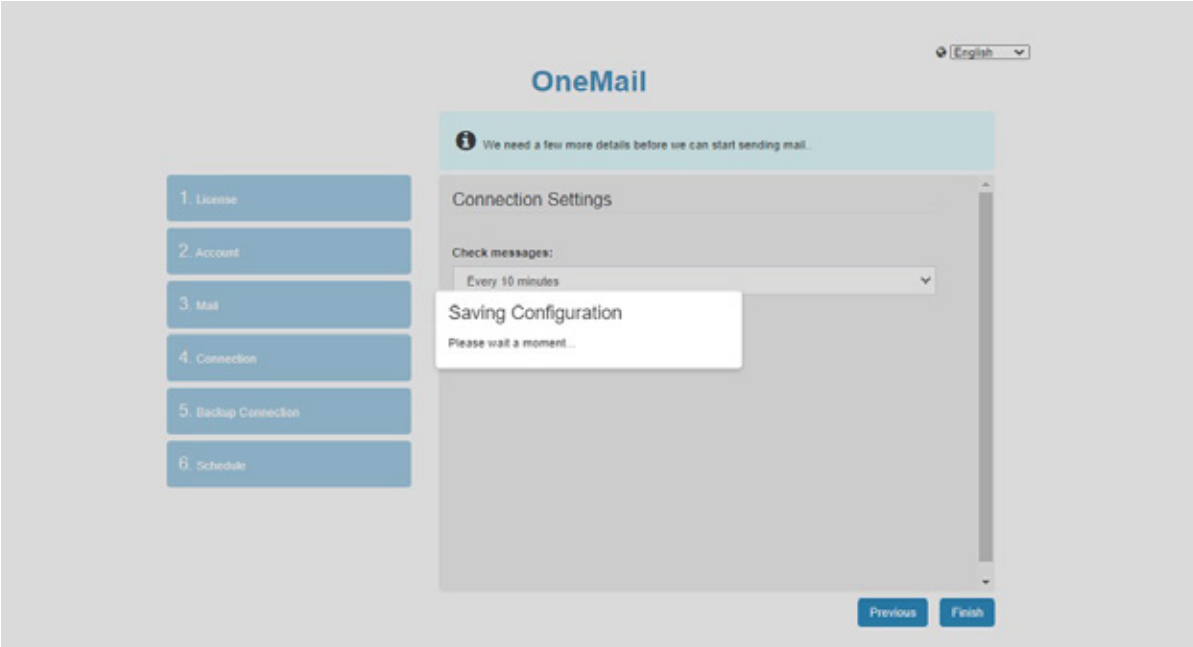
Now you can sign into your account:
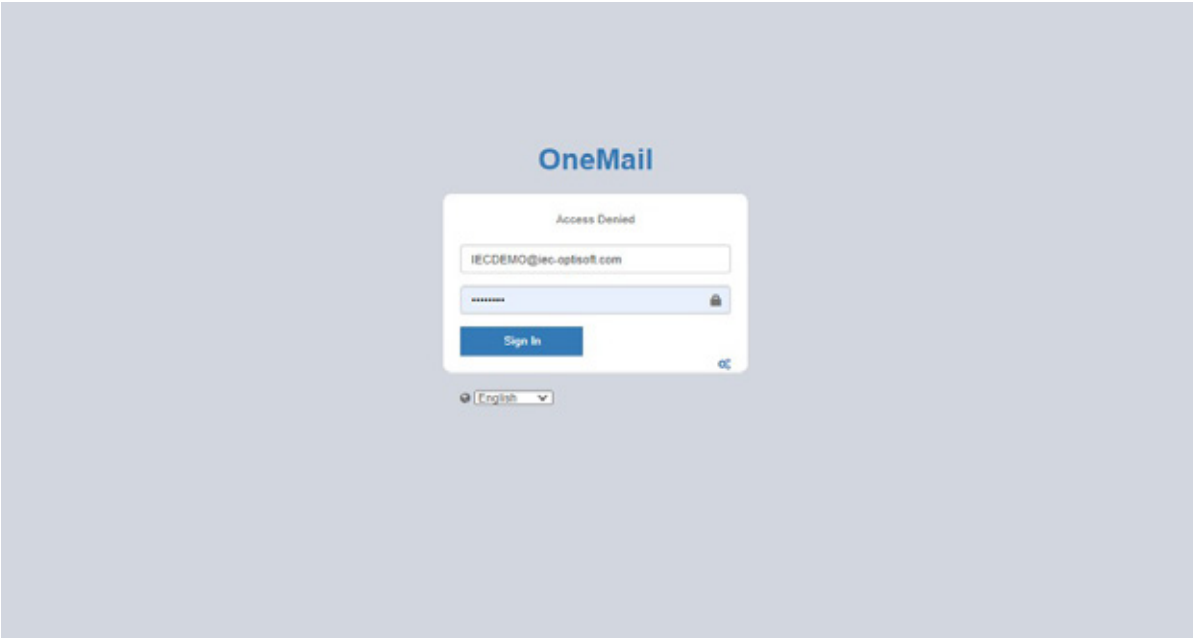
CONTACT US

If you require an immediate assistance,
please contact the IEC Telecom 24/7 Support Center:

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Europe: +33 (0) 1 70363232
support-global@iec-telecom.com